

NOTICE OF MEETING

Meeting	Executive Lead Member for Children's Services Decision Day
Date and Time	Wednesday, 12th September, 2018 at 1.30 pm
Place	Chute Room, Ell Court, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

Key Decisions - Non Exempt/Confidential

1. CHILDREN'S SERVICES PROCUREMENT - APPROVAL TO SPEND
(Pages 3 - 10)

To consider a report of the Director of Children's Services regarding procurement activity.

Non-Key Decisions - Non Exempt/Confidential

2. EARLY YEARS PROVISION - NEW MILTON (Pages 11 - 22)

To consider a report of the Director of Culture, Communities and Business Services regarding Early Years provision in New Milton

3. APPOINTMENTS TO OUTSIDE BODIES (Pages 23 - 24)

To consider a report of the Director of Transformation and Governance regarding outside body appointments.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Lead Member for Children's Services
Date:	12 September 2018
Title:	Children's Services Procurement - Approval to Spend
Report From:	Director of Children's Services

Contact name: Suzanne Smith, Head of Procurement, Commissioning & Placements, Children's Services

Tel: 01962 845450

Email: Suzanne.smith2@hants.gov.uk

1. Recommendation(s)

Approval to spend is granted for:

- 1.1 Children's Residential Care up to a value of £132M over a 4 year framework term with a potential option to extend for a further 2 years totalling 6 years from October 2018 to be funded from existing revenue budgets.
- 1.2 Technology Enabled Care up to a value of £6M over a 5 year contract period with an option to extend for a further 5 years totalling 10 years from January 2019 to be funded from existing revenue budgets;
- 1.3 16+ Support and Accommodation Services up to a value of £15M over a 3 year initial term with an option to extend for a further 2 years, totalling 5 years from April 2019 to be funded from existing revenue budgets.

2. Executive Summary

- 2.1 The purpose of this paper is to gain approval to spend in relation to frameworks to enable contracts for services to be called off by Hampshire County Council's Children's Services department.
- 2.2 This paper seeks approval to spend for a Technology Enabled Care service, Children's Residential Care and 16+ Support and Accommodation Services, in accordance with the Council's Contract Standing orders and Constitution.
- 2.3 This paper seeks to:
 - Give relevant background information on the Council's obligations for providing these services
 - Consider the finance and the impact on the budget

- Highlight key issues
- Request approval to spend as set out in paragraph one of the report

3. Children's Residential Care

Contextual information

- 3.1 The current framework for Children's Residential Care is due to end on 30 September 2018. Approval for a four year contract was agreed on 18 January 2017 (record 7966). Approval is sought to allow for the framework to be extended for a maximum term of six years (comprising a four year initial term with an optional two year).
- 3.2 The longer term will allow the Council to establish robust contractual relationships with providers and the opportunity to consider ways to encourage local provision to build sufficiency in Hampshire. This can be achieved by defining geographical zones or through block contracts, which will provide Hampshire the opportunity to manage vacancies more effectively and have greater input into placement planning with providers.

Finance

- 3.3 Based on current numbers of placements the annual value of the framework is estimated to be £22M. The total framework value could therefore be up to £132M and approval is sought to this maximum framework spend.

Whilst spend analysis shows that over the past four years spend on residential care placements has increased, it is anticipated that with the focus on reunification and effective management of step down from residential to foster care, the number of residential placements will begin to reduce. Closer working with residential care providers will facilitate more effective management of costs and capacity over time.

Performance

- 3.4 Provider performance will be monitored quarterly through collation of Key Performance Indicators and meetings with providers to address any issues and identify priorities for the next calendar quarter.

Consultation and Equalities

- 3.5 The Council has undertaken an equalities impact assessment as part of the commissioning process.

[Equality Impact Assessment - Replacement framework agreement for Children's Residential Care](#)

Other Key Issues

- 3.6 The creation of a new framework will not impact on any children and young people currently in residential placements. Any placements already agreed will continue until they end naturally.

Future direction

- 3.7 The implementation of Technology Enabled Care (TEC) will provide opportunities to negotiate how residential care is delivered, for example, in instances where children and young people have medical problems monitors and sensors can be used to eliminate the need for 1:1 overnight care. This will also increase independence for children and young people in residential care and in many cases will also help to improve their long term outcomes.

4. Technology Enabled Care (TEC)

Contextual information

- 4.1 TEC (formerly telecare) has been piloted with the Children with Disabilities cohort of Children's Services and has demonstrated improved outcomes for the children and their families. This success has come in hand with savings or cost avoidance for the County Council.
- 4.2 Other cohorts of children with eligible social care needs have been identified as potential growth areas to benefit from the use of technology enabled care.
- 4.3 Adults' Health and Care (AHC) are leading on the re-procurement of the TEC contract which will be in place in 2019.
- 4.4 As with the current arrangements, Children's Services will be able to utilise the contract via AHC to meet needs and demands within Children's Services.

Finance

- 4.5 Based on potential growth over the next 10 years, it is estimated that Children's Services could spend up to £6million over the lifetime of the new TEC contract (up to 10 years).
- 4.6 Individual referrals under the new contract will need to be considered and approved at a service level to ensure they are meeting need, outcomes and any financial considerations.

Performance

- 4.8 Provider performance will be monitored quarterly through collation of Key Performance Indicators and contract management meetings.

Consultation and Equalities

4.9 The Council has undertaken an equalities impact assessment as part of the commissioning process:

[Equality Impact Assessment - Procurement of technology enabled care service](#)

Other Key Issues

4.10 The Council will work closely with the successful provider to ensure that current service users are not negatively impacted by a change in provider.

Future direction

4.11 The Council will be working with the successful TEC provider on how to promote the opportunity of TEC to the private market to enable families not known to social care to be able to benefit from the technology available on the market via private pay arrangements.

5. 16+ Support and Accommodation Services

Contextual information

5.1 The current contracts for 16+ Support and Accommodation Services are due to end on 31 March 2019. A tender process is to be undertaken in order to award contracts for a maximum term of 5 years (3 years initial term with a 2 year optional extension). This term will allow the Council to establish robust contractual relationships with providers to ensure appropriate provision for Care Leavers and other eligible homeless young people in Hampshire.

Finance

5.2 The annual value of the future contract will be £3M total contract value is therefore anticipated to be up to £15M. It is anticipated that these new contracts will offer more appropriate placements therefore reducing spend on future frameworks for 16+ services and off contract spend.

Performance

5.3 Provider performance will be monitored quarterly through collation of Key Performance Indicators and meetings. Regular monitoring of individual placements will be supported where necessary to improve services and address issues.

Consultation and equalities

5.4 The Council is undertaking an equalities impact assessment as part of the commissioning process.

[Equality Impact Assessment - Supported Accommodation Services](#)

Other key issues

- 5.5 The Council will work closely with the successful provider(s) to ensure that current service users are not negatively impacted by a change in provider.

Future direction

- 5.6 The Council will have a mix of contracts and frameworks in place to deliver the service; establish best practice; and identify innovation and added value for these services.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	no
People in Hampshire enjoy being part of strong, inclusive communities:	yes

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Executive Member for Adult Social Care and Health: Technology Enabled Care Partnership Arrangements Permission to Spend http://democracy.hants.gov.uk/documents/s21022/Report.pdf	25 July 2018
Executive Lead Member for Children's Services Decision Report for Residential and SEN Placements http://www3.hants.gov.uk/councilmeetings/advsearchmeetings/ meetingsitemdocuments.htm?sta=&pref=Y&item_ID=7966&tab= 2&co=&confidential=	18 January 2017
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

DocumentLocation

None

IMPACT ASSESSMENTS:

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

Equality Statements have been completed for each project.

2. Impact on Crime and Disorder:

None

3. Climate Change:

- a) How does what is being proposed impact on our carbon footprint / energy consumption?

n/a

- b) How does what is being proposed consider the need to adapt to climate change, and be resilient to its longer term impacts?

n/a

Project title	Contract / Framework term and start date	Anticipated County Council, Children's Services spend over term^[1]	Anticipated total value over term^[2] (Collaborative Spend)	Approval required
Residential	Contract start date: October 2018 Contract term: 4+2 years	£132,000,000	£147,000,000 (includes the potential for the Isle of Wight to use the framework)	Approval to spend
Technology Enabled Care	This is an Adults' Health and care Department contract. Contract start date: January 2019 Contract term: 5+5 years	£6,000,000	£67,410,000	Approval to spend for CSD element of service
16+ Support and Accommodation	Contract start date: 1 April 2019, Contract term: 3+2 years	£15,000,000	£15,000,000	Approval to spend

^[1] Hampshire County Council spend subject to budget approval.

^[2] Collaborative spend subject to budget approval of the relevant local authorities and partners.

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Lead Member Children's Services
Date:	12 September 2018
Title:	Early Years Provision – New Milton
Report From:	Director of Culture, Communities and Business Services

Contact names: Steve Clow and Bob Wallbridge

Tel: 01962 847858
01962 847894

Email: steve.clow@hants.gov.uk
bob.wallbridge@hants.gov.uk

1. Recommendations

- 1.1. That the Executive Member for Children's Services gives approval to the project proposals for the provision of a new 60 place nursery in New Milton at an estimated total cost of £554,000.
- 1.2. That the Executive Member for Children's Services gives approval to spend and enter into the necessary contractual arrangements to implement the project, including associated external works.

2. Executive Summary

- 1.1 This report seeks approval to the project proposals for the construction of new nursery provision in New Milton at an estimated total cost of £554,000.
- 1.2 The purpose of this paper is also to obtain approval to spend and enter into the necessary contractual arrangements to implement the project, including associated external works.

3. Scope of Work

- 2.1 It is proposed to construct a new nursery to accommodate 60 places which will meet a need in that area.

4. Contextual Information

- 4.1. This project is required to provide 60 additional nursery early years places arising in response to increased housing development and population changes in the local area.

- 4.2. The funding of the project was approved at the Executive Lead Member for Children's Services Decision Day on 19 June 2017 and this report outlines the available budget from within which the project must be designed and delivered.
- 4.3. Upon completion of the building project, the new nursery building and site will be leased to the YMCA who will run the new early years provision.

5. Finance

5.1. Capital Expenditure:

The Capital Expenditure has already been approved; the following tables outline the breakdown of its distribution across the project:

Capital Expenditure	Current Estimate	Capital Programme
	£'000	£'000
Buildings	505	505
Fees	49	49
	554	554

5.2. Sources of Funding:

Financial Provision for Total Scheme	Buildings £'000	Fees £'000	Total Cost £'000
1. From Own Resources			
a) Capital Programme (as above)	126	12	138
2. From Other Resources			
a) DfE Grant	379	37	416
Total	505	49	554

The majority of funding for this project has been secured as grant directly from the DfE.

b) Building Cost:

Net Cost = £2,121 per sqm
 Gross Cost = £2,329 per sqm
 Cost Per Pupil Place = £9,240

c) *Furniture & Equipment:*

The loose furniture, fittings and IT equipment does not form part of this project and will be funded separately. No financial allocation for furniture and equipment has been made within the project funding. The additional furniture and equipment will be funded by the service provider, the YMCA.

- c) The proposed early years provision will be a new independent facility. On completion the unit will be leased to the YMCA who will pay rent for the unit and will provide the required service.

5.3. Revenue Issues:

a) *Overview of Revenue Implications:*

	(a) Employees £'000	(b) Other £'000	(a+b) *Net Current Expenditure £'000	(c) Capital Charges £'000	(a + b + c) Total Net Expenditure £'000
Revenue Implications Additional + / Reductions	n/a	n/a	n/a	n/a	n/a

6. Details of site and existing Infrastructure

- 6.1 The proposed early years provision will be located on the corner of the existing New Milton Junior School Site.
- 6.2 It is proposed that new access, mains services and drainage infrastructure will be installed as part of the project and the new nursery site will be fenced and separated from the existing school.

7. Scope of the Project

The project will include the provision of a building and all associated play areas to accommodate 48 children aged 2 to 4 and 12 children/babies under the age of 2.

This will include;

- Internal supervised play spaces
- Quiet room
- A separate baby room with an adjacent sleeping area
- Toilets
- Kitchen
- Administration office, and staff area.

- 7.2 Externally, the site will be fully fenced and secured, with paths to provide access to and around the building, and hard and soft play surface areas for the children.
- 7.1. In order to meet the conditions of grant and the delivery date required by the Department of Education the works will be procured by direct negotiation with a contractor from the Southern Modular Building Framework. This will ensure best value while maintaining a key criteria of the condition of grant.
- 7.2. It is anticipated that works will commence on site during Autumn 2018 and complete during Winter 2018

8. The Proposed Building

- 8.1. The proposed building will be of modular off-site construction. It will be single storey, with rendered external wall finish, aluminium powder coated windows and doors and a profiled metal pitched roof construction.
- 8.2. It is proposed that the contractor will access the site from Old Milton Road. The contractor's access and working area will be separated from the existing school site and the contractor's compound will be located within this and adjacent to the proposed new building.
- 8.3. The school site will remain in use during the construction period and local management arrangements will be put in place to manage any health and safety impact for all users.

9. External Works

- 9.1. The external landscape proposals will include:
- Access including paths and cycle storage
 - Fencing to secure perimeter of site
 - Hard and soft play areas
- 9.2. Parking for nursery staff will be provided on the existing school site and any pick up and drop off for the early years provision will be principally on Old Milton Road.

10. Planning

- 10.1. A planning application has been submitted and was approved in June 2017.

11. Building Management

- 11.1. Once completed, the YMCA will provide the required service. They will lease the building and site from the County Council and will put in place all necessary local management arrangements.

12. Professional Resources

Lead Officer and	
Principal Designer	- Culture, Communities & Business Services
Landscape	- Culture, Communities & Business Services
Mechanical & Electrical	- Culture, Communities & Business Services

13. Consultations

13.1. The following have been consulted during the development of this project and feedback can be seen in overview in Appendix C:

- Headteacher at the adjacent school (Milton Cross Junior School).
- School Governors from the adjacent school
- Children's Services
- Local County Councillor
- Executive Lead Member for Children's Services
- Local Residents
- Fire Officer
- Access Officer
- Planning Department

14. Risk & Impact Issues

14.1. Please see Appendix B for a summary of the risk and impact issues considered in relation to the design of this project. .

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	Yes
People in Hampshire live safe, healthy and independent lives:	Yes
People in Hampshire enjoy a rich and diverse environment:	Yes
People in Hampshire enjoy being part of strong, inclusive communities:	Yes

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Children's Services Capital Programme Board		19 June 2017
Direct links to specific legislation or Government Directives		
<u>Title</u>		<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

RISK & COMBINED IMPACT ASSESSMENT:

1. Equality Duty

1.1 The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
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- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2 [Equality Impact Assessment](#)

2. Crime Prevention Issues:

2.1 The County Council has a legal obligation under Section 17 of the Crime and Disorder Act 1998 to consider the impact of all the decisions it makes on the prevention of crime and disorder in the County. The proposals in this report have no impact on the prevention of crime.

3. Fire Risk Assessment

3.1 With respect to fire safety and property protection, the proposals have been risk assessed in line with the agreed Property Services procedures, and confirmed that the provision of sprinklers is not required in this instance. This being a single storey building with multiple exits.

3.2 The proposals will meet the requirements of the Building Regulations (BB100 Fire Safety in Schools), including enhancements beyond minimum provision, and are consistent with current fire safety legislation, the partnership arrangement with Hampshire Fire and Rescue Services, and are in line with the County Council's policy to manage corporate risk.

3.3 The project proposals include the following fire safety and enhanced features:

Additional automatic fire protection, with full (24/7) remote monitoring.

External finishes specified as fire resistant.

Reduced fire compartment sizes.

The site is secured by 1.8 meter high fencing with appropriate gates. Bin storage is on the New Milton Junior School site.

4. Health and Safety

4.1 Design risk assessments, pre-construction health & safety information and a Health & Safety File will be produced and initiated in accordance with the Construction Design and Management Regulations for the proposed scheme.

5. Climate Change:

5.1 The project will incorporate the following sustainability features:

A highly insulated building envelope for the extension including high performance windows, doors and roof lights to reduce energy consumption.

A site waste management plan will be developed to ensure that during construction the principles of minimising waste are maintained.

Energy efficient lighting and heating controls, as each light fitting will be day-light linked with absence detection to ensure the minimum energy is used.

External lighting to provide safe access and emergency escape routes that will be carefully designed to prevent light pollution to avoid nuisance to residential properties.

Low water-consumption sanitary installations.

FEEDBACK FROM CONSULTEES:**OTHER FORMAL CONSULTEES:**

Member/ Councillor	Reason for Consultation	Date Consulted	Response:
Councillor Mel Kendal	Local Member for New Milton	20/08/18	The Local Member was consulted and no response was received prior to despatch of the papers.

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New Milton Pre-School
New Milton
Development of a Pre-School
on the existing New Milton
Junior School site
Proposed Site & Building
Plans

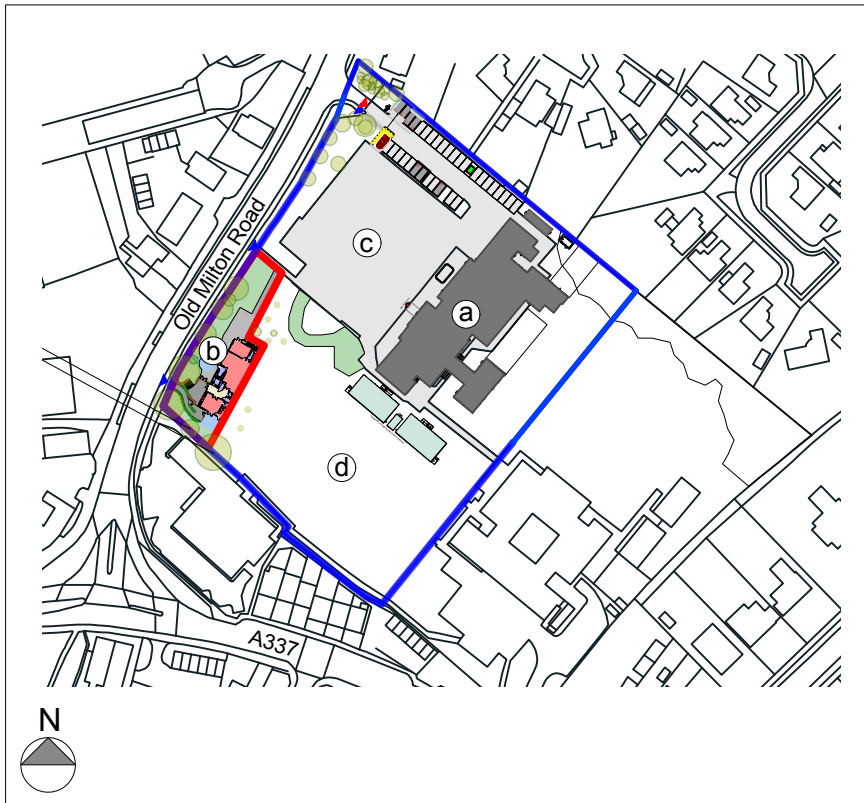
Key:

- a New Milton Junior School
- b Proposed New Milton Pre-School on the corner of the existing New Milton Junior School site
- c New Milton Junior car park
- d New Milton Junior playing field

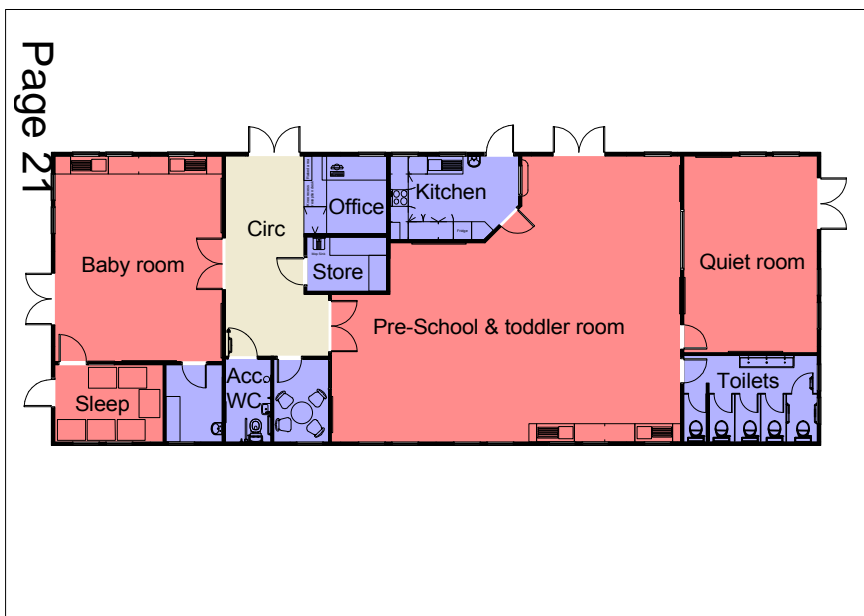
Proposed Site Plan:

- 1 Proposed Pre-School modular building
- 2 Proposed hard play
- 3 Proposed soft play
- 4 Proposed parent/ visitor waiting
- 5 Existing Junior AstroTurf

- Teaching - New Build
- Non-Teaching - New Build
- Circulation
- Pre-School Site Boundary
- New Milton Junior School Site Boundary
- Pedestrian Access
- Vehicular Access



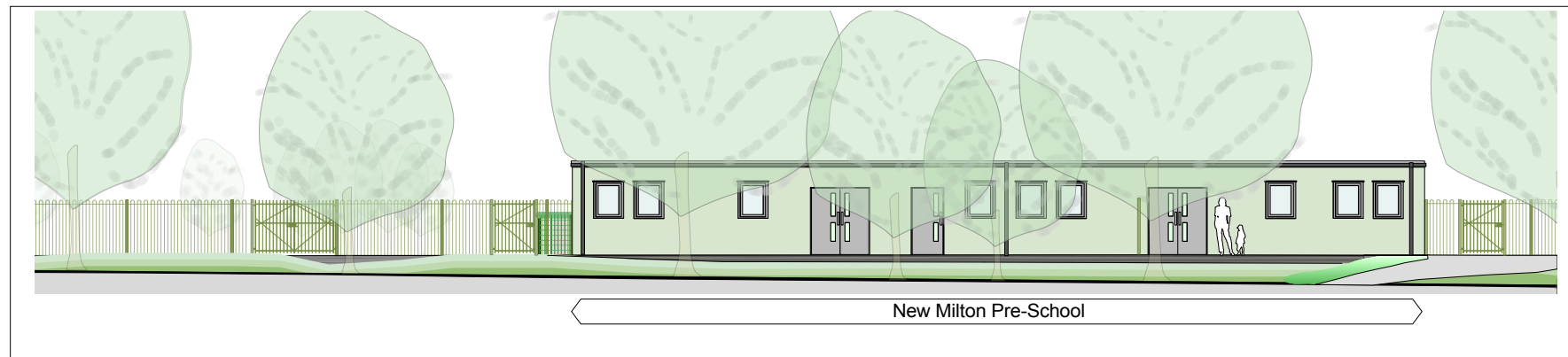
Site Location Plan- Scale 1:2500



Proposed floor plan



Proposed Site Plan



Proposed North West Elevation - New Milton Pre-School

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 100019180.

Project Appraisal

Scale: Various
 P11918 - A.100_Rev C
 August 2018

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HAMPSHIRE COUNTY COUNCIL

Executive Decision Record (PROPOSED)

Decision Maker:	Executive Lead Member for Children's Services
Date of Decision:	12 September 2018
Decision Title:	Appointments to Outside Bodies
Report From:	Director of Transformation and Governance - Corporate Services

Contact name: Kevin Greenhough

Tel: 01962 847483 Email: kevin.greenhough@hants.gov.uk

1. The Decision (PROPOSED):

1.1 That the Executive Lead Member for Children's Services agrees to support an action resolved by the Wield Educational Charity to update their structure to reduce the number of Hampshire County Council nominated Trustees from two to one. Accordingly to confirm the continued nomination of Cllr Kemp-Gee to the remaining position, whilst the nomination of Cllr Porter (made 8 November 2017) will cease.

1.2 That the Executive Lead Member for Children's Services agrees to support an action being considered by the Perins Educational Foundation to update their structure to reduce the number of Hampshire County Council nominated Trustees from two to one. Accordingly to confirm the continued nomination of Cllr Porter to the remaining position and to note that following the resignation of Cllr Kemp Gee (nominated 8 November 2017), the second position will remain vacant pending a final decision by the Foundation.

2. Reason for the decision:

2.1. The re-structures being considered by the respective Trusts enable greater flexibility for organisations with a local focus to be able to determine and appoint appropriate Trustees. The Trusts will continue to be able to engage with the County Council through the single representative.

3. Other options considered and rejected:

3.1. Not to support the restructure being considered.

4. Conflicts of interest:

4.1. Conflicts of interest declared by the decision-maker: None

4.2. Conflicts of interest declared by other Executive Members None

5. Dispensation granted by the Conduct Advisory Panel: None.

6. Reason(s) for the matter being dealt with if urgent: Not applicable.

7. Statement from the Decision Maker:

Approved by:

**Executive Lead Member for Children's Services
Councillor Keith Mans**

**Date: 12 September
2018**